Workstation and Instance Settings

Control this computer’s POS experience, Quick Launcher, and diagnostic logging.

- Configure This Workstation's POS Experience
- Configure the Quick Launcher
- Configure Diagnostic Logging Safely

Configure This Workstation's POS Experience

How to Configure This Workstation's POS Experience in Muhasib ERP

Overview

This guide will help you configure POS display, item selection, search columns, temporary-sale behavior, and Quick Pay for this computer.

New POS sessions on this computer use the local selection/display/payment behavior. Company-wide POS settings still apply and can override or complement outcomes.

Who can do this

You need access to Instance Settings plus authorization for local payment and transaction behavior.

Before you start

Record current local settings. Close POS, identify screen resolution/scaling, and prepare approved payment type plus cash/card payment accounts.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Settings → Instance Settings → POS Module Settings.

Configure This Workstation's POS Experience

Step 1: Choose automatic POS size or enter the approved manual size

Step 2: Choose the supported current interface; treat UI 2 marked beta

Choose the supported current interface; treat UI 2 marked beta as test-only unless approved.

Step 3: Configure item-search style and visible columns: ID, barcode, name, quantity,

Configure item-search style and visible columns: ID, barcode, name, quantity, selling price, available stock, SKU, UPC, brand, and image as available.

Step 4: Configure prompts for quantity, price, or line-item options after selection

Step 5: Configure barcode/name display and POS minimize behavior

Step 6: Configure temporary sale/default behavior only when entitled

Step 7: For Quick Pay, enable it and select default payment type,

For Quick Pay, enable it and select default payment type, cash account, and card account.

Step 8: Save, close, and reopen POS

Check your work

Run a disposable cash and card sale, check prompts/search columns/layout, and compare and confirm the correct payment accounts.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Restore the previous local values if POS becomes unusable.
- Do not enable beta UI on production terminals without approval.

Related guides

- Configure POS Behavior for a Company
- Configure the Quick Launcher
- Register a Muhasib Terminal

What to do next

> **Configure POS Behavior for a Company**.

Configure the Quick Launcher

How to Configure the Quick Launcher in Muhasib ERP

Overview

This guide will help you select a small set of authorized shortcuts for this workstation.

Selected values are saved locally. Visibility still depends on role, plan, company, and target-form availability.

Who can do this

You need access to Instance Settings plus access to each destination task.

Before you start

List the user's most frequent authorized tasks. A shortcut does not grant permission or satisfy prerequisites.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Settings → Instance Settings → Quick Launcher Settings.

Configure the Quick Launcher

Step 1: Review available transaction, master, inquiry, and report shortcuts

Step 2: Select only tasks used on this workstation

Step 3: Keep the selection at or below the form's validated maximum

Keep the selection at or below the form's validated maximum of eight until the target build proves otherwise.

Step 4: Save the instance settings

Step 5: Return to or restart Back Office if required

Step 6: Open each shortcut and confirm its destination

Check your work

Confirm the intended shortcuts appear and unavailable tasks remain blocked.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- If the visible launcher ignores these selections, record the system build and treat the form as legacy/unwired pending confirmation.

Related guides

- Use the Muhasib Quick Launcher
- Configure This Workstation's POS Experience
- Audit a User's Effective Access

What to do next

> **Use the Muhasib Quick Launcher**.

Configure Diagnostic Logging Safely

How to Configure Diagnostic Logging Safely in Muhasib ERP

Overview

This guide will help you enable only the diagnostic detail needed for a controlled investigation, then return logging to its normal level.

The logging framework can emit more detail, increasing storage, privacy exposure, and performance cost.

Who can do this

You need access to Instance Settings and authorization to collect diagnostic or tax-integration data.

Before you start

Identify the issue, reproduction window, approved log destination, retention period, and fields that must be redacted.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Settings → Instance Settings → Log Settings.

Configure Diagnostic Logging Safely

Step 1: Record current logging options

Step 2: Select only required levels: Error, Warn, Info, or Debug; use

Select only required levels: Error, Warn, Info, or Debug; use All only for a short approved capture.

Step 3: Enable debugging only when requested by authorized support

Step 4: Enable Tax Logs only in a sandbox or under approved

Enable Tax Logs only in a sandbox or under approved sensitive-data handling.

Step 5: Save and restart if required

Step 6: Reproduce the issue once

Step 7: Collect and sanitize the relevant time window

Step 8: Restore normal logging and remove temporary sensitive copies according to

Restore normal logging and remove temporary sensitive copies according to policy.

Check your work

Confirm the required event appears without credentials, tokens, personal data, or unnecessary transaction content.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Never publish raw logs.
- Do not leave Debug/All/Tax logging enabled indefinitely.

Related guides

- Request Muhasib Support
- Configure Tax Integrations
- Resolve a Muhasib Startup Interruption

What to do next

> **Request Muhasib Support**.