Configure This Workstation's POS Experience

How to Configure This Workstation's POS Experience in Muhasib ERP

Overview

This guide will help you configure POS display, item selection, search columns, temporary-sale behavior, and Quick Pay for this computer.

New POS sessions on this computer use the local selection/display/payment behavior. Company-wide POS settings still apply and can override or complement outcomes.

Who can do this

You need access to Instance Settings plus authorization for local payment and transaction behavior.

Before you start

Record current local settings. Close POS, identify screen resolution/scaling, and prepare approved payment type plus cash/card payment accounts.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Settings → Instance Settings → POS Module Settings.

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Step 1: Choose automatic POS size or enter the approved manual size

Step 2: Choose the supported current interface; treat UI 2 marked beta

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Step 3: Configure item-search style and visible columns: ID, barcode, name, quantity,

Configure item-search style and visible columns: ID, barcode, name, quantity, selling price, available stock, SKU, UPC, brand, and image as available.

Step 4: Configure prompts for quantity, price, or line-item options after selection

Step 5: Configure barcode/name display and POS minimize behavior

Step 6: Configure temporary sale/default behavior only when entitled

Step 7: For Quick Pay, enable it and select default payment type,

For Quick Pay, enable it and select default payment type, cash account, and card account.

Step 8: Save, close, and reopen POS

Check your work

Run a disposable cash and card sale, check prompts/search columns/layout, and compare and confirm the correct payment accounts.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Restore the previous local values if POS becomes unusable.
- Do not enable beta UI on production terminals without approval.

Related guides

- Configure POS Behavior for a Company
- Configure the Quick Launcher
- Register a Muhasib Terminal

What to do next

> **Configure POS Behavior for a Company**.

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