Correct or Reverse a Stock Transfer

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Overview

This guide will help you correct a transfer error without leaving source, destination, batch, or serial balances inconsistent.

Muhasib adjusts the transfer chain and related stock balances according to its rules.

Who can do this

You need access to Stock Transfer update/reversal and both location scopes.

Before you start

Identify original transfer, receipt/status, later movements, physical stock, correct result, reason, and approval.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Open Stock Transfer Inquiry and locate the original transfer.

Correct or Reverse a Stock Transfer

Step 1: Confirm original status and physical movement

Step 2: Review source/destination and later stock transactions

Step 3: Update only safe descriptive fields where permitted

Step 4: Reverse/cancel through the authorized workflow for stock-impacting errors

Step 5: Create a correct replacement only when physical movement supports it

Step 6: Reconcile both locations

Check your work

Confirm original status, replacement, source/destination/in-transit quantities, batches, serials, and ledger.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Never correct one location without the other.
- Escalate if destination stock has already been consumed or sold.

Related guides

- Transfer Stock Between Locations
- Receive and Verify a Stock Transfer
- Reconcile the Stock Ledger to Physical Stock

What to do next

> **Transfer Stock Between Locations**.

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