Create Item Opening Stock

How to Create Item Opening Stock in Muhasib ERP

Overview

This guide will help you enter the documented beginning quantity and cost for a new stocked item by location and batch.

Muhasib creates inventory/location records and may create accounting entries when Financials is enabled.

Who can do this

You need access to Item/Opening Stock access plus relevant inventory and financial permissions.

Before you start

Create an active fiscal year, item, units, locations, batches/serials, and accounting mappings. Get an approved physical count and valuation as of one cutover date. Back up the database.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Manage Items → save/select stocked item → Opening Stock.

Create Item Opening Stock

Step 1: Confirm item, base unit, cutover date, and zero/current stock

Step 2: Open Item Opening Stock

Step 3: Select Location and Batch where applicable

Select Location and Batch where needed.

Step 4: Enter approved quantity and unit/total cost according to verified labels

Step 5: Enter required serials for serialized items

Step 6: Add each distinct location/batch row once

Step 7: Review totals and save

Check your work

Compare and Confirm physical count/source schedule to Stock Report, Stock Ledger, batch/serial inquiry, inventory value, journal, Account Ledger, and Trial Balance.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Never enter the same opening balance twice.
- Correct through the supported workflow, not a compensating unexplained adjustment.

Related guides

- Create a Stocked Item
- Create Taxed Item Opening Stock

- Review Item Stock by Location and Batch
- Create and Verify a Manual Backup

What to do next

> **Create a Stocked Item**.

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