Review Stock and Item Change History

How to Review Stock and Item Change History in Muhasib ERP

Overview

This guide will help you identify when and by whom stock, batch, cost, or selling-price information changed.

You get a traceable explanation or a focused exception for further investigation.

Who can do this

You need access to Relevant inventory and history-report.

Before you start

Know the item, location, batch, document/reference, suspected date range, and type of change.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → the needed inquiry or change-history report.

Review Stock and Item Change History

Step 1: Select the narrowest practical date and company scope

Step 2: Filter by item, location, batch, user, or document where supported

Step 3: Compare old/new values or transaction direction

Step 4: Open the source document when drill-down is available

Step 5: Correlate timestamp and user with User Activity where necessary

Step 6: Preserve filtered output as investigation evidence

Check your work

Confirm history details agree with source documents, current master/stock state, and authorized change evidence.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Absence from one history report does not prove no change occurred; check source transactions and user activity.
- Confirm server date/time and company scope.

Related guides

- Correct or Reverse an Inventory Adjustment
- Correct or Reverse a Stock Transfer

- Review User Activity

What to do next

> **Correct or Reverse an Inventory Adjustment**.

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