Production Orders

Create, build, finalize, update, and correct production orders.

- Create a Production Order Category
- Create a Production Order
- Add a Product to a Production Order
- Update or Correct a Production Order

Create a Production Order Category

How to Create a Production Order Category in Muhasib ERP

Overview

This guide will help you create an approved category for organizing production orders.

The category becomes available in allowed Production Order entry and reporting.

Who can do this

You need access to ProductionOrderCategoryAdd; update/delete rights are separate.

Before you start

Confirm unique name, reporting purpose, supported attributes, and approval.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Manufacturing → Production Order Category.

Create a Production Order Category

Step 1: Search for an equivalent category

Step 2: Select New Record

Step 3: Enter the approved name and details

Step 4: Confirm it supports a lasting reporting distinction

Step 5: Save once

Check your work

Reopen it and confirm it appears in the Production Order selector.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Avoid categories that duplicate statuses or work processes.
- Retire rather than remove historically used categories where possible.

Related guides

- Create a Production Order
- Review Production Orders
- Retire a Manufacturing Setup Record Safely

What to do next

> **Create a Production Order**.

Create a Production Order

How to Create a Production Order in Muhasib ERP

Overview

This guide will help you create a production order with an initiated status and approved production scope.

Muhasib assigns a transaction number and stores the order for nested production processing.

Who can do this

You need access to ProductionOrderAdd plus category, product, fiscal-year, and related master.

Before you start

Confirm active fiscal year, category, document/reference, dates, products, quantities, BOMs, locations, and approval.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Manufacturing → Production Order.

Create a Production Order

Step 1: Select New Record

Step 2: Confirm the default Initiated status

Step 3: Enter document number/reference, dates, category, and comments

Step 4: Add each item for production

Step 5: Review planned quantities and required details

Step 6: Select Save once

Check your work

Reopen the order and confirm transaction/document numbers, status, category, dates, products, quantities, and creator.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Define an active fiscal year before transacting.
- Do not rely on deletion as a correction method.

Related guides

- Add a Product to a Production Order
- Update or Correct a Production Order
- Review Production Orders

What to do next

> **Add a Product to a Production Order**.

Add a Product to a Production Order

How to Add a Product to a Production Order in Muhasib ERP

Overview

This guide will help you add a product and planned output quantity to an existing production order.

The production product becomes the parent for WIP, overhead, expense, wastage, and shipment details.

Who can do this

You need access to ProductionOrderProductsAdd plus product/item, BOM, location, batch, and production-order.

Before you start

Confirm product, quantity, unit, destination, batch/serial plan, BOM, dates, and approval.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Open Production Order → Add Item For Production.

Add a Product to a Production Order

Step 1: Select the exact manufactured product

Step 2: Enter planned quantity and unit

Step 3: Confirm destination stock identity and supported details

Step 4: Review BOM and production prerequisites

Step 5: Save the product once

Step 6: Return to the parent order and confirm it appears once

Check your work

Reopen Product Entry and confirm product, quantity, unit, location/batch details, and parent order link.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Do not add a raw material as the produced item by mistake.
- Check ProductionOrderProducts permission if the action is hidden.

Related guides

- Create a Production Order
- Add Raw Material and WIP Stages to a Production Product
- Record a Production Shipment

What to do next

Create a Production Order.

Update or Correct a Production Order

How to Update or Correct a Production Order in Muhasib ERP

Overview

This guide will help you correct an allowed production order and its nested records without hiding stock or accounting history.

Muhasib saves permitted corrections while retaining existing finalized effects according to nested rules.

Who can do this

You need access to ProductionOrderUpdate and permissions for each affected nested workflow.

Before you start

Identify original order, error, current status, finalized children, physical movement, stock/journal effects, correct result, and approval.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Production Order Inquiry → open the exact order → Update or relevant nested action.

Update or Correct a Production Order

Step 1: Review the entire order and nested transaction chain

Step 2: Update descriptive/planning fields only while eligible

Step 3: Correct each stock- or cost-impacting child through its authorized workflow

Step 4: Do not rely on Production Order deletion

Step 5: Record reason and approval reference

Step 6: Reconcile order, stock, WIP, costs, shipments, and journals

Check your work

Confirm order status, nested records, quantities, reports, stock ledger, cost, and general ledger.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Stop if a finalized child cannot be safely reversed.
- Never create undocumented offsetting WIP or wastage.

Related guides

- Create a Production Order

- Correct or Reverse a WIP Transaction
- Trace Manufacturing Transactions into Inventory and Accounts

What to do next

> **Create a Production Order**.