Configure Accounting Settings

How to Configure Accounting Settings in Muhasib ERP

Overview

This guide will help you configure approved accounting defaults that route transactions to the intended accounts.

New transactions use the set up defaults; historical reposting is not assumed.

Who can do this

You need access to Accounting Settings administration and access to selectable accounts.

Before you start

Get an approved mapping for every shown default, retained earnings, rounding, tax, inventory, revenue, cost, party-control, and centralization option.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Muhasib Financials → Accounting Settings.

Configure Accounting Settings

Step 1: Export or record current settings

Step 2: Review each setting label and current value

Step 3: Select only approved active accounts of the correct type

Step 4: Confirm centralization and automatic-posting options

Step 5: Save one controlled group of changes at a time

Step 6: Restart only if the application explicitly requires it

Step 7: Test representative transactions in a clone before production use

Check your work

Reopen settings and trace test transactions from every affected module to account ledgers and trial balance.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Restore only from an approved record if a mapping is wrong.
- Do not change defaults mid-period without assessing comparability and existing transactions.

Related guides

- Prepare Muhasib Financials
- Build and Maintain the Chart of Accounts
- Trace a Source Transaction into the General Ledger

What to do next

> **Prepare Muhasib Financials**.

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