Review Supplier Financial Position

How to Review Supplier Financial Position in Muhasib ERP

Overview

This guide will help you explain a supplier's balance, due amount, ageing, payments, debits, returns, and outstanding purchases.

You get an explained supplier balance suitable for payment planning, checking, or correction.

Who can do this

You need access to Relevant supplier financial report access and authorized supplier/company scope.

Before you start

Know the supplier, as-of date, payment terms, opening balance, disputed items, unallocated payments/debits, and expected control total.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Muhasib Financials → Supplier Ledger, Due, or Ageing Report.

Review Supplier Financial Position

Step 1: Select company, supplier, and exact cutoff

Step 2: Review opening balance and transaction ledger

Step 3: Match purchases, returns, payments, refunds, debits, and allocations

Step 4: Review due dates and ageing buckets

Step 5: Identify unallocated, disputed, overdue, or duplicated values

Step 6: Compare supplier total with the payables control account

Check your work

Ledger closing, due/ageing total, invoice balances, and payables control compare and confirm for the same scope.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Confirm payment terms and cutoff when ageing differs.
- Correct allocations through the supplier-payment workflow.

Related guides

- Pay a Supplier
- Allocate or Update Supplier Payment Transactions

- Trace a Source Transaction into the General Ledger

What to do next

> **Pay a Supplier**.

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