Inventory Reports

Review stock, batches, transfers, adjustments, requisitions, price history, forecasts, and item analytics.

- Review the Low Stock Report
- Review the Stock Report
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Review the Low Stock Report

How to Review the Low Stock Report in Muhasib ERP

Overview

This guide will help you identify items below their set up stock threshold and choose a replenishment action.

Each valid shortage has an authorized replenishment or correction action.

Who can do this

You need access to Low Stock Report and authorized item/location visibility.

Before you start

Confirm company, locations, thresholds, on-hand versus available definition, reservations, open supply, units, and replenishment policy.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Low Stock Report.

Review the Low Stock Report

Step 1: Select company and location/item scope

Step 2: Generate the report

Step 3: Review item, unit, current/available quantity, threshold, and shortage shown

Step 4: Check open purchases, transfers, requisitions, and production supply

Step 5: Validate threshold and unit

Step 6: Choose purchase, transfer, production, or master-data correction

Check your work

After source transactions or threshold correction, rerun and confirm the exception changes as expected.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Do not replenish from stale or wrong thresholds.
- Check reservations and unit conversions when availability differs from on-hand.

Related guides

- Investigate Low or Expired Stock
- Review Available Forecasted Stock
- Create a Purchase Order

What to do next

Investigate Low or Expired Stock.

Review the Stock Report

How to Review the Stock Report in Muhasib ERP

Overview

This guide will help you determine current or as-of stock quantity and value for a defined item/location scope.

You get a scoped stock position for control or planning.

Who can do this

You need access to Stock Report; cost/value visibility may require separate permission.

Before you start

Define company, as-of date, locations, items/categories, units, batches/serials, zero/negative inclusion, and expected controls.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Stock Report.

Review the Stock Report

Step 1: Set company/as-of/location/item filters

Step 2: Generate the report

Step 3: Review on-hand/available/reserved quantities and values shown

Step 4: Confirm units and aggregation by variant/batch/location

Step 5: Drill to Stock Ledger for exceptions

Step 6: Compare total value with inventory control accounts

Check your work

Sample balances compare and confirm to Stock Ledger and physical/control counts at the same cutoff.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Confirm as-of semantics and hidden zero/negative filters.
- Do not compare current physical stock with a different cutoff.

Related guides

- Review the Detailed Stock Report
- Review the Stock Ledger Report
- Reconcile the Stock Ledger to Physical Stock

What to do next

Review the Detailed Stock Report.

Review the Expired Stock Report

How to Review the Expired Stock Report in Muhasib ERP

Overview

This guide will help you identify expired or relevant dated batches and assign quarantine, return, disposal, or correction actions.

Expired-stock exceptions have controlled actions; the report does not move stock itself.

Who can do this

You need access to Expired Stock Report and authorized item/location/batch scope.

Before you start

Define cutoff date, locations, item/category scope, near-expiry policy, usable status, and approved handling procedure.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Expired Stock Report.

Review the Expired Stock Report

Step 1: Select company, cutoff, location, and item scope

Step 2: Generate the report

Step 3: Review item, batch, expiry, quantity, location, and value shown

Step 4: Verify batch date and physical stock

Step 5: Classify for quarantine, supplier return, disposal, controlled use, or data

Classify for quarantine, supplier return, disposal, controlled use, or data correction.

Step 6: Record owner and evidence

Check your work

Rerun after authorized transactions and confirm batch quantities/status reflect the physical result.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Validate mistaken expiry dates before disposal.
- Do not sell or transfer expired stock contrary to policy.

Related guides

- Investigate Low or Expired Stock
- Review the Item Batch Report
- Modify Item Batches

What to do next

Investigate Low or Expired Stock.

Review the Item Batch Report

How to Review the Item Batch Report in Muhasib ERP

Overview

This guide will help you locate batch-controlled stock and compare and confirm each batch's quantity, expiry, and location.

You get a traceable batch stock position.

Who can do this

You need access to Item Batch Report and authorized item/location scope.

Before you start

Know item, batch, locations, as-of date, unit, expiry, and expected stock identity.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Item Batch Report.

Review the Item Batch Report

Step 1: Select company, item, batch, date, and location filters

Step 2: Generate the report

Step 3: Review batch number, expiry, quantities, units, locations, and values shown

Step 4: Compare total across batches with Stock Report

Step 5: Drill to Stock Ledger or batch history for exceptions

Step 6: Confirm physical labels/counts

Check your work

Batch/location totals compare and confirm to stock ledger and physical stock at the same cutoff.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Check spaces/case or modified batch values when a batch seems duplicated.
- Confirm unit conversions before summing quantities.

Related guides

- Review Item Batch Change History
- Review Stock by Location, Batch, and Serial
- Review the Expired Stock Report

What to do next

Review Item Batch Change History.

Review the Inventory Movement Report

How to Review the Inventory Movement Report in Muhasib ERP

Overview

This guide will help you explain inventory inflows and outflows by transaction type over a selected period.

You get a transaction-family roll-forward for quantity and value.

Who can do this

You need access to Inventory Movement Report; cost visibility may be separate.

Before you start

Define company, period, locations, items, movement types, units, value basis, and opening/closing controls.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Inventory Movement Report.

Review the Inventory Movement Report

Step 1: Set exact date/location/item/movement filters

Step 2: Generate the report

Step 3: Review purchase, sale, return, transfer, adjustment, and production movements shown

Step 4: Confirm direction/sign and unit

Step 5: Drill to unexpected source documents

Step 6: Reconcile opening plus net movement to closing stock

Check your work

Movement totals compare and confirm to Stock Ledger and source inquiries for identical filters.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Transfers may appear as both source out and destination in.
- Check backdated and unfinalized transactions.

Related guides

- Review Inventory Movement and Valuation
- Review the Stock Ledger Report
- Drill from a Report into a Source Transaction

What to do next

Review Inventory Movement and Valuation.

Review the Items Report

How to Review the Items Report in Muhasib ERP

Overview

This guide will help you audit item master data and identify missing, inconsistent, duplicate, or inactive configurations.

You get an item-master quality exception list.

Who can do this

You need access to Items Report and authorized item/cost field visibility.

Before you start

Define company, item type, category, brand, active status, stock/non-stock, tax, unit, price, and account attributes to review.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Items Report.

Review the Items Report

Step 1: Set item/category/brand/status filters

Step 2: Generate the report

Step 3: Review code/barcode, name, type, unit, category, brand, price, tax, stock

Review code/barcode, name, type, unit, category, brand, price, tax, stock controls, and accounts shown.

Step 4: Identify duplicates and missing defaults

Step 5: Open affected item masters

Step 6: Correct only through controlled item maintenance

Check your work

Sample report rows agree with current item records; rerun after approved corrections.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Protect cost information in exported reports.
- Do not bulk-correct before validating representative records.

Related guides

- Update an Item Safely
- Bulk Update Items
- Review Item Analytics

What to do next

> **Update an Item Safely**.

Review the Stock Transfer Report

How to Review the Stock Transfer Report in Muhasib ERP

Overview

This guide will help you summarize stock transfers and compare and confirm source, destination, and in-transit quantities.

You get a transfer control population and unresolved movement list.

Who can do this

You need access to Stock Transfer Report and authorized source/destination location scope.

Before you start

Define company, period, source/destination locations, items, statuses, batches/serials, and expected transfer control.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Stock Transfer Report.

Review the Stock Transfer Report

Step 1: Set exact scope filters

Step 2: Generate the report

Step 3: Review transfer, source, destination, item, quantity, status, dispatch/receipt, and value

Review transfer, source, destination, item, quantity, status, dispatch/receipt, and value shown.

Step 4: Identify open/in-transit or discrepant transfers

Step 5: Drill to Stock Transfer Inquiry

Step 6: Reconcile both location ledgers

Check your work

Report totals and statuses compare and confirm to transfer documents and source/destination stock.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Do not net source and destination before checking missing sides.
- Confirm immediate versus separate receipt behavior.

Related guides

- Review the Stock Transfer Inquiry
- Transfer Stock Between Locations
- Receive and Verify a Stock Transfer

What to do next

Review the Stock Transfer Inquiry.

Review the Stock Transfer Inquiry

How to Review the Stock Transfer Inquiry in Muhasib ERP

Overview

This guide will help you find a stock transfer, inspect its movement details, and determine whether receipt or correction is required.

You get source-level transfer evidence and its valid next action.

Who can do this

You need access to Stock Transfer Inquiry plus both location and item visibility.

Before you start

Have transfer/reference, date range, source/destination, item, batch/serial, or status.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Stock Transfer Inquiry.

Review the Stock Transfer Inquiry

Step 1: Set company/date/location/status filters

Step 2: Search by transfer/reference/item

Step 3: Open the exact transfer

Step 4: Review source, destination, lines, quantities, units, batches/serials, dispatch/receipt, and status

Step 5: Trace both stock ledgers

Step 6: Select authorized receipt or correction action

Check your work

Inquiry/detail agree with Stock Transfer Report and both location balances.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Search before creating a replacement transfer.
- Escalate if destination stock was consumed before correction.

Related guides

- Review the Stock Transfer Report
- Receive and Verify a Stock Transfer
- Correct or Reverse a Stock Transfer

What to do next

> **Review the Stock Transfer Report**.

Review Item Cost Price Change History

How to Review Item Cost Price Change History in Muhasib ERP

Overview

This guide will help you identify cost-price changes, their users/timestamps, and their relationship to purchases or manual maintenance.

You get a traceable cost-change timeline or a focused logging gap.

Who can do this

You need access to Cost-price history and authorized cost visibility.

Before you start

Have item, date range, old/new cost, user, purchase/reference, or suspected incident.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Item Cost Price Change History.

Review Item Cost Price Change History

Step 1: Set company/date/item filters

Step 2: Generate the report

Step 3: Review old/new cost, timestamp, user, and source/reference

Step 4: Compare with purchase and item master history

Step 5: Assess valuation/report effects from the effective time

Step 6: Preserve evidence for unauthorized changes

Check your work

History explains the current cost and sampled purchase/manual changes.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Distinguish transaction cost calculation from stored item cost.
- Protect commercially sensitive cost exports.

Related guides

- Review Item Sell Price Change History
- Review Inventory Movement and Valuation
- Create a Purchase

What to do next

Review Item Sell Price Change History.

Review Item Sell Price Change History

How to Review Item Sell Price Change History in Muhasib ERP

Overview

This guide will help you identify selling-price changes and determine who changed which price level and when.

You get a traceable selling-price timeline.

Who can do this

You need access to Sell-price history and authorized price visibility.

Before you start

Have item, price group/level, date range, old/new price, user, or incident.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Item Sell Price Change History.

Review Item Sell Price Change History

Step 1: Set company/date/item filters

Step 2: Generate the report

Step 3: Review price level/group, old/new price, timestamp, and user

Step 4: Compare with item multiple prices and price groups

Step 5: Check affected sales timing where necessary

Step 6: Preserve evidence for unauthorized changes

Check your work

History explains current item/price-group values and representative sales pricing.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Check multiple price levels before assuming the base price changed.
- Discounts/promotions may alter sale price without changing the master price.

Related guides

- Add Multiple Item Prices
- Create and Apply an Item Price Group
- Review the Item Price Group Report

What to do next

> **Add Multiple Item Prices**.

Review the Stock Adjustment Report

How to Review the Stock Adjustment Report in Muhasib ERP

Overview

This guide will help you analyze inventory adjustments and compare and confirm their quantity/value effects.

You get an adjustment population for stock-control review.

Who can do this

You need access to Stock Adjustment Report plus item/location and cost visibility.

Before you start

Define company, period, locations, items, users, reasons, directions, statuses, and expected adjustment control.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Stock Adjustment Report.

Review the Stock Adjustment Report

Step 1: Set exact filters

Step 2: Generate the report

Step 3: Review document, item, stock identity, quantity direction, cost/value, reason, user,

Review document, item, stock identity, quantity direction, cost/value, reason, user, and status.

Step 4: Identify unusual frequency or value

Step 5: Drill to Stock Adjustment Inquiry

Step 6: Reconcile stock and general ledger

Check your work

Rows compare and confirm to source adjustments, Stock Ledger, valuation, and journal entries.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Confirm increase/decrease sign conventions.
- Investigate adjustments used to replace missing source transactions.

Related guides

- Review the Stock Adjustment Inquiry
- Create an Inventory Adjustment
- Correct or Reverse an Inventory Adjustment

What to do next

Review the Stock Adjustment Inquiry.

Review the Stock Adjustment Inquiry

How to Review the Stock Adjustment Inquiry in Muhasib ERP

Overview

This guide will help you find an inventory adjustment, inspect its detailed record and effects, and determine whether correction is required.

You get source-level adjustment evidence and its valid next action.

Who can do this

You need access to Stock Adjustment Inquiry plus item/location/cost visibility.

Before you start

Have adjustment/reference, date range, item, location, batch/serial, reason, amount, or user.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Stock Adjustment Inquiry.

Review the Stock Adjustment Inquiry

Step 1: Set company/date filters

Step 2: Search by adjustment/reference/item/location

Step 3: Open the exact adjustment

Step 4: Review stock identity, before/after or direction, quantity, cost, reason, user,

Review stock identity, before/after or direction, quantity, cost, reason, user, and status.

Step 5: Trace stock and journal effects

Step 6: Choose authorized correction only after downstream review

Check your work

Inquiry/detail agree with Stock Adjustment Report, stock ledger, physical evidence, and journal.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Search before creating an offsetting adjustment.
- Check later movements and closed period before correction.

Related guides

- Review the Stock Adjustment Report
- Create an Inventory Adjustment
- Correct or Reverse an Inventory Adjustment

What to do next

Review the Stock Adjustment Report.

Review the Bundled Items Stock Forecast

How to Review the Bundled Items Stock Forecast in Muhasib ERP

Overview

This guide will help you estimate how many bundled items can be assembled from currently available component stock.

You get a current assembly-capacity estimate without moving stock.

Who can do this

You need access to Bundled Items Stock Forecast plus bundle/BOM and stock visibility.

Before you start

Confirm bundle BOM, component units, locations, batches, available-stock definition, reservations, and expected limiting component.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Bundled Items Stock Forecast.

Review the Bundled Items Stock Forecast

Step 1: Select company, location, and bundle/item scope

Step 2: Generate the report

Step 3: Review component on-hand/available quantities and required ratios

Step 4: Convert units consistently

Step 5: Identify the limiting component and forecast bundle quantity

Step 6: Compare with component Stock Reports

Check your work

Independent BOM calculation reproduces representative forecast quantities.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Missing or stale BOMs invalidate the forecast.
- Do not treat forecast output as reserved finished stock.

Related guides

- Review the Bundled Items Forecast Report
- Create an Item Bill of Materials
- Review Available Forecasted Stock

What to do next

Review the Bundled Items Forecast Report.

Review the Bundled Items Forecast Report

How to Review the Bundled Items Forecast Report in Muhasib ERP

Overview

This guide will help you project future bundled-item availability using expected component supply and demand.

You get a planning projection, not a reservation or production transaction.

Who can do this

You need access to Bundled Items Forecast Report plus BOM, stock, order, and production visibility.

Before you start

Confirm forecast horizon, BOMs, component stock, open demand/supply, locations, units, and source-status rules.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Bundled Items Forecast Report.

Review the Bundled Items Forecast Report

Step 1: Select company, locations, bundle, and horizon

Step 2: Generate the report

Step 3: Review opening component availability

Step 4: Review included dated demand and supply

Step 5: Recalculate projected component balances and limiting capacity

Step 6: Drill to unexpected source orders

Check your work

Opening plus included supply minus demand, divided by BOM ratios, reproduces sample results.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Check cancelled/closed source inclusion.
- Check unit conversions and effective BOM.

Related guides

- Review the Bundled Items Stock Forecast
- Review the Detailed Item Forecast Report
- Forecast Available and Bundled Stock

What to do next

> **Review the Bundled Items Stock Forecast**.

Review the Requisition Inquiry

How to Review the Requisition Inquiry in Muhasib ERP

Overview

This guide will help you find a requisition, inspect its approval/fulfillment state, and determine its next action.

You get source-level requisition status and its valid next action.

Who can do this

You need access to Requisition Inquiry plus request, item, location, approval, transfer, and purchase visibility.

Before you start

Have request/reference, requester, date range, location, item, status, or linked fulfillment.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Requisition Inquiry.

Review the Requisition Inquiry

Step 1: Set company/date/location/status filters

Step 2: Search by request/requester/reference/item

Step 3: Open the exact requisition

Step 4: Review requested, approved, fulfilled, and remaining quantities

Step 5: Check linked transfer or purchase order

Step 6: Select approved status/fulfillment follow-up

Check your work

Inquiry quantities/status compare and confirm to the request and any linked fulfillment documents.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- If hidden, confirm product support and permission before documenting it as active.
- Search links before creating duplicate fulfillment.

Related guides

- Create a Requisition Request
- Review and Progress a Requisition
- Transfer Stock Between Locations

What to do next

> **Create a Requisition Request**.

Review the Stock Ledger Report

How to Review the Stock Ledger Report in Muhasib ERP

Overview

This guide will help you explain an item's stock balance from opening through every movement to closing.

You get a transaction-level stock roll-forward.

Who can do this

You need access to Stock Ledger Report; cost/value visibility may require separate permission.

Before you start

Know company, item, exact date range, locations, batch/serial, unit, expected opening/closing, and source documents.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Stock Ledger Report.

Review the Stock Ledger Report

Step 1: Select exact item, date, location, and stock identity

Step 2: Confirm opening quantity/value

Step 3: Review each purchase, sale, return, transfer, adjustment, and production movement

Step 4: Confirm sign and unit

Step 5: Recalculate running quantity/value

Step 6: Drill to exceptions and compare closing with Stock Report

Check your work

Opening plus inflows minus outflows equals closing and agrees with Stock Report for the same scope.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Check backdated transactions and transfer pairs.
- Confirm batch/location filters and unit conversion.

Related guides

- Reconcile the Stock Ledger to Physical Stock
- Review the Stock Report
- Review the Inventory Movement Report

What to do next

Reconcile the Stock Ledger to Physical Stock.

Review Item Batch Change History

How to Review Item Batch Change History in Muhasib ERP

Overview

This guide will help you identify changes to item batch data and assess their stock/record history impact.

You get a batch-change audit trail and affected-stock scope.

Who can do this

You need access to Item Batch Change History plus item/location scope.

Before you start

Have item, batch, date range, old/new value, user, transaction, or record history incident.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Item Batch Change History.

Review Item Batch Change History

Step 1: Set company/date/item/batch filters

Step 2: Generate the report

Step 3: Review old/new batch, expiry, or other fields, timestamp, and user

Step 4: Compare current batch master and stock

Step 5: Trace related transactions and labels

Step 6: Preserve evidence for unauthorized changes

Check your work

History explains current batch values and reconciles to stock/transaction identities.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- A renamed batch can appear as missing under the old value.
- Do not modify batches again before impact analysis.

Related guides

- Modify Item Batches
- Review the Item Batch Report
- Review Stock and Item Change History

What to do next

> **Modify Item Batches**.

Review the Item Price Group Report

How to Review the Item Price Group Report in Muhasib ERP

Overview

This guide will help you audit item prices assigned to price groups and identify missing or conflicting values.

You get a price-group quality report and correction list.

Who can do this

You need access to Item Price Group Report and authorized price/item visibility.

Before you start

Define company, price group, items/categories, effective date, tax inclusion, currency, and expected base/group relationships.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Item Price Group Report.

Review the Item Price Group Report

Step 1: Select price group, item scope, and effective date where supported

Step 2: Generate the report

Step 3: Review base and group prices, units, tax, and status

Step 4: Identify missing, zero, duplicate, or unexpected prices

Step 5: Compare with item multiple-price setup

Step 6: Test representative POS customer/group selection in a safe environment

Check your work

Report values agree with item/price-group masters and the expected POS price for sample cases.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Confirm price-group priority and customer assignment.
- Do not confuse tax-inclusive and tax-exclusive prices.

Related guides

- Create and Apply an Item Price Group
- Add Multiple Item Prices
- Review Item Sell Price Change History

What to do next

Create and Apply an Item Price Group.

Review the Detailed Stock Report

How to Review the Detailed Stock Report in Muhasib ERP

Overview

This guide will help you inspect detailed stock by item, variant, location, batch, serial, and other supported dimensions.

You get the finest available stock-position breakdown.

Who can do this

You need access to Detailed Stock Report; cost visibility may be separate.

Before you start

Define company, as-of date, items, variants, locations, batches/serials, units, status, and expected stock/value controls.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Detailed Stock Report.

Review the Detailed Stock Report

Step 1: Set exact date, item, location, and identity filters

Step 2: Generate the report

Step 3: Identify row grain and review on-hand/available/reserved/value columns

Step 4: Confirm unit conversions

Step 5: Aggregate detail and compare with Stock Report

Step 6: Drill to Stock Ledger for exceptions

Check your work

Detailed non-overlapping rows sum to Stock Report totals for the same scope.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Avoid double-counting parent and variant rows.
- Clear batch/serial/location filters for missing quantities.

Related guides

- Review the Stock Report
- Review the Stock Ledger Report
- Review Stock by Location, Batch, and Serial

What to do next

> **Review the Stock Report**.

Review Item Analytics

How to Review Item Analytics in Muhasib ERP

Overview

This guide will help you evaluate an item's sales, purchases, stock, movement, pricing, and other shown performance figures.

You get a multi-domain item view for investigation and planning.

Who can do this

You need access to Item Analytics Report and relevant item, sales, purchase, stock, and cost visibility.

Before you start

Choose company, item, period, locations, comparison period, unit, and business question.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Item Analytics Report.

Review Item Analytics

Step 1: Select exact company/item/period/location scope

Step 2: Generate or refresh

Step 3: Identify each metric's unit, date basis, and source domain

Step 4: Review trends, quantities, values, margins, stock, and forecast shown

Step 5: Drill or compare with named source reports

Step 6: Record evidence behind any decision

Check your work

Representative metrics compare and confirm to item-wise sales, purchases, stock, movement, and price reports.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Do not combine metrics using different periods or units.
- Confirm refresh timing and cost basis.

Related guides

- Review the Item-wise Sale Report
- Review the Supplier Wise Purchase Report
- Review the Inventory Movement Report

What to do next

> **Review the Item-wise Sale Report**.

Review Available Forecasted Stock

How to Review Available Forecasted Stock in Muhasib ERP

Overview

This guide will help you project an item's available stock over a selected horizon and identify future shortages or surpluses.

You get a planning projection; the report creates no replenishment transaction.

Who can do this

You need access to Available Forecasted Stock Report and underlying stock/order/production visibility.

Before you start

Confirm company, locations, item, horizon, on-hand/available baseline, reservations, orders, requisitions, production, and units.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Available Forecasted Stock Report.

Review Available Forecasted Stock

Step 1: Set item/location and forecast horizon

Step 2: Generate the report

Step 3: Confirm opening available quantity

Step 4: Review each dated supply/demand component included

Step 5: Recalculate projected balance and first shortage date

Step 6: Drill to unexpected source documents

Check your work

Opening plus included supply minus included demand reproduces sample projected balances.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Check statuses and cutoff for stale orders.
- Do not treat projected stock as physically available.

Related guides

- Review the Detailed Item Forecast Report
- Review the Low Stock Report
- Forecast Available and Bundled Stock

What to do next

Review the Detailed Item Forecast Report.

Review the Inventory Detailed Item Forecast Report

How to Review the Inventory Detailed Item Forecast Report in Muhasib ERP

Overview

This guide will help you inspect detailed dated demand and supply behind an item's projected stock position from the inventory workspace.

You get detailed forecast evidence without creating stock or orders.

Who can do this

You need access to Detailed Item Forecast Report and all represented source-document visibility.

Before you start

Confirm item, company, location, horizon, unit, opening availability, orders, requisitions, production, and expected forecast.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Detailed Item Forecast Report.

Review the Inventory Detailed Item Forecast Report

Step 1: Set company/item/location/horizon filters

Step 2: Generate the forecast

Step 3: Confirm opening balance

Step 4: Review each dated demand/supply row and status

Step 5: Recalculate the projected running balance

Step 6: Compare the Dashboards & BI launch path and source reports

Check your work

Rows and projected totals agree with source orders/production and, if shared, the BI Detailed Item Forecast.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Do not count the two launch paths as separate stock populations if they share the same report.
- Check cancelled/closed document exclusion.

Related guides

- Review the Detailed Item Forecast Report
- Review Available Forecasted Stock

- Review the Stock Ledger Report

What to do next

> **Review the Detailed Item Forecast Report**.