Reconcile Two Muhasib Reports Safely

How to Reconcile Two Muhasib Reports Safely in Muhasib ERP

Overview

This guide will help you explain why two reports agree or differ without forcing either result.

The difference is explained, corrected, or retained as a documented timing/control item.

Who can do this

You need access to Access to both reports and their source transactions.

Before you start

Define expected relationship and align company, dates/cutoff, locations, terminals, statuses, units, currency, signs, and detail/grain.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Open both reports in their respective modules.

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Step 1: Record the purpose and expected control equation

Step 2: Align all visible and hidden filters

Step 3: Compare populations/counts before totals

Step 4: Separate timing, scope, sign, unit, rounding, status, and classification differences

Step 5: Drill to source records for the residual difference

Step 6: Correct source data only through its authorized workflow

Check your work

After valid adjustments, both reports satisfy the defined control equation for the same population.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Similar report titles do not guarantee identical grain.
- Never add an unexplained journal or stock adjustment solely to force agreement.

Related guides

- Set Report Date, Company, Location, Terminal, and Entity Filters
- Read Report Totals, Signs, Running Balances, and Age Buckets
- Drill from a Report into a Source Transaction

What to do next

Set Report Date, Company, Location, Terminal, and Entity Filters.

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