Review the Add-on Sales Report

How to Review the Add-on Sales Report in Muhasib ERP

Overview

This guide will help you analyze add-on items sold with parent sale lines and compare and confirm their quantities and values to source transactions.

You get add-on attachment and value analysis without treating add-ons as independent parent sales.

Who can do this

You need access to Relevant Add-on Sales report plus item/add-on and sales visibility.

Before you start

Define company, period, locations, parent items, add-ons, statuses, returns, units, and expected sale-line control.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Dashboards & BI or Sales & Customers → Add-on Sales Report, when active.

Review the Add-on Sales Report

Step 1: Confirm the report is active for the target deployment

Step 2: Set exact company/date/location/item/add-on filters

Step 3: Generate the report

Step 4: Review parent item, add-on, quantity, price/value, and return fields

Step 5: Drill to representative sale lines

Step 6: Reconcile totals to configured item add-ons and source sales

Check your work

Sample add-on totals reproduce from allowed source sale lines under the verified attribution rule.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Do not publish the report as active until its system launch path is confirmed.
- Align returned parent/add-on treatment and units.

Related guides

- Configure Item Add-ons
- Review the Item-wise Sale Report
- Review Item Analytics

What to do next

> **Configure Item Add-ons**.

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