Review the Company-wise Sale Report

How to Review the Company-wise Sale Report in Muhasib ERP

Overview

This guide will help you compare sales totals across authorized companies for one aligned period and definition.

You get a comparable company-level sales view.

Who can do this

You need access to Company-wise Sale Report and access to each selected company.

Before you start

Define companies, dates, statuses, returns, currencies, tax inclusion, and expected local-company controls.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Sales & Customers → Company-wise Sale Report.

Review the Company-wise Sale Report

Step 1: Select the exact period and authorized companies

Step 2: Align location/terminal and status options

Step 3: Generate the report

Step 4: Review each company's gross, discounts, returns, tax, and net totals

Review each company's gross, discounts, returns, tax, and net totals shown.

Step 5: Compare each subtotal with its local Sales Summary

Step 6: Normalize currency only through approved methodology if companies differ

Check your work

Each company subtotal and consolidated total compare and confirm to non-overlapping local reports.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Check company permissions when a company is absent.
- Do not add amounts in different currencies without explicit conversion.

Related guides

- Review the Centralized Sale Report

- Review the Sales Summary Report
- Review the Master Dashboard

What to do next

> **Review the Centralized Sale Report**.

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