Review the Item-wise Sale Summary Report

How to Review the Item-wise Sale Summary Report in Muhasib ERP

Overview

This guide will help you summarize sales by item and compare and confirm selected aggregates to the detailed item-wise report.

You get a compact item performance view.

Who can do this

You need access to Item-wise Sale Summary Report plus authorized item/sales and cost visibility.

Before you start

Define company, period, locations, item/category/brand, unit, statuses, returns, and expected total.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Sales & Customers → Item-wise Sale Summary Report.

Review the Item-wise Sale Summary Report

Step 1: Set exact scope and grouping filters

Step 2: Generate the report

Step 3: Review item quantity, value, return, discount, tax, cost, and profit

Review item quantity, value, return, discount, tax, cost, and profit aggregates shown.

Step 4: Normalize units where needed

Step 5: Drill or compare with Item-wise Sale detail

Step 6: Reconcile grand total to Sales Summary

Check your work

Sample item aggregates equal detailed allowed sale/return lines for identical filters.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Confirm grouping by variant, unit, batch, or parent item.
- Do not interpret summarized cost without verifying the costing basis.

Related guides

- Review the Item-wise Sale Report
- Review the Sales Summary Report

- Review Item Analytics

What to do next

> **Review the Item-wise Sale Report**.

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