Review the Payment Channel Report

How to Review the Payment Channel Report in Muhasib ERP

Overview

This guide will help you analyze payment activity by channel and compare and confirm it to payment accounts and source transactions.

You get detailed channel settlement/cash-up evidence.

Who can do this

You need access to Payment Channel Report and authorized payment/source scope.

Before you start

Define company, period, locations, terminals, channels/types, transaction directions, refunds, and expected account totals.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Muhasib Financials → Payment Channel Report.

Review the Payment Channel Report

Step 1: Set company/date/location/terminal/channel filters

Step 2: Generate the report

Step 3: Review source, channel, receipts, payments, refunds, reversals, and net values

Step 4: Confirm payment-type-to-channel mapping

Step 5: Drill to source transactions

Step 6: Reconcile to payment-account activity

Check your work

Channel totals equal corresponding source payments and payment-account movements.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Confirm refund/reversal signs.
- Check offline synchronization and terminal scope.

Related guides

- Review the Payment Channel Summary Report
- Reconcile a Payment Account Statement
- Close and Reconcile a POS Register

What to do next

Review the Payment Channel Summary Report.

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