Review the Stock Adjustment Report

How to Review the Stock Adjustment Report in Muhasib ERP

Overview

This guide will help you analyze inventory adjustments and compare and confirm their quantity/value effects.

You get an adjustment population for stock-control review.

Who can do this

You need access to Stock Adjustment Report plus item/location and cost visibility.

Before you start

Define company, period, locations, items, users, reasons, directions, statuses, and expected adjustment control.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Back Office → Items & Advanced Inventory → Stock Adjustment Report.

Review the Stock Adjustment Report

Step 1: Set exact filters

Step 2: Generate the report

Step 3: Review document, item, stock identity, quantity direction, cost/value, reason, user,

Review document, item, stock identity, quantity direction, cost/value, reason, user, and status.

Step 4: Identify unusual frequency or value

Step 5: Drill to Stock Adjustment Inquiry

Step 6: Reconcile stock and general ledger

Check your work

Rows compare and confirm to source adjustments, Stock Ledger, valuation, and journal entries.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Confirm increase/decrease sign conventions.
- Investigate adjustments used to replace missing source transactions.

Related guides

- Review the Stock Adjustment Inquiry
- Create an Inventory Adjustment
- Correct or Reverse an Inventory Adjustment

What to do next

> **Review the Stock Adjustment Inquiry**.

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