Sign Out and Exit Muhasib ERP Safely

How to Sign Out and Exit Muhasib ERP Safely in Muhasib ERP

Overview

This guide will help you end the current Muhasib session through the supported workflow while protecting active work.

Muhasib advances to the next allowed lifecycle state or preserves the current state for safe diagnosis; the verification section identifies the expected result.

Who can do this

You need access to Use requires the rights and business authority described by the workflow. Database, licence, user, company, or system changes require the responsible administrator.

Before you start

Save or cancel open forms, complete required register/working-period actions, and check that backup, restore, Day End, migration, or synchronization is not running.

> Before saving, check that the correct company is open and that you have permission to complete this task.

Where to find it

Follow the launch, wizard, login, company-selection, Back Office, or power path described in the procedure; the available starting screen depends on current installation state.

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Step 1: Review open forms and finish or cancel each task

Step 2: Open Back Office power options

Step 3: Choose Logout

Step 4: If Muhasib reports an active work period, review the warning

If Muhasib reports an active work period, review the warning and return to close required registers/periods when appropriate.

Step 5: At the final confirmation, proceed only when the session can safely end

Step 6: Wait for Muhasib to exit or return to the expected sign-in state

Check your work

Relaunch when needed and confirm there are no unexpected open registers, locked sessions, partial records, or recovery messages.

> Take a moment to check your work before closing the window. This small check can save time later.

If something goes wrong

- Do not force-close during database writes or synchronization.
- If logout is blocked by an active period, close its POS registers through the supported workflow.

- After an abnormal shutdown, check recent transactions and application status before continuing.

Related guides

- End a POS Working Period
- Switch to Another Company Workspace
- Restart Muhasib ERP Safely
- Review and Maintain Muhasib Licence Access

What to do next

> **End a POS Working Period**.

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